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| Professional Profile | Aimee LeVieux-Elliott (210)978-2981  [orangelightning25@gmail.com](mailto:orangelightning25@gmail.com)  1234 Evans Rd. San Antonio, TX 78258  Strong desire to learn new skills and grow as a key member of the veterinary team. | | |  |
| * Excellent customer service skills, highly motivated * Great respect for owners and pets * Enthusiastic, friendly | | * Excellent attention to detail * Proven commitment to go beyond customers’ expectations * Prepared to carry out messy or unpleasant task |  |
| Work History | | Pier 1 Imports • San Antonio, Texas *May 2014 - current*  ***Sales Associate*** Strong customer service skills which include: welcoming customers into the store, assisting customers on the floor, answering phones, taking phone orders, restocking the store, assisting in keeping the store clean and presentable while maintaining a professional appearance. Ability to make change and accurately conduct credit card transactions.  Pier 1 Imports • Topeka, KS *January 2014 – May 2014*  ***Sales Associate*** Strong customer service skills which include: welcoming customers into the store, assisting customers on the floor, checking customers out, answering phones, taking phone orders, restocking the store, assisting in keeping the store clean and presentable while maintaining a professional appearance. I was able to be mentored by the manager in learning good customer service skills.  **Chili’s Grill & Bar • Topeka, KS**  *October 2013 – January 2014*  ***To Go Specialist*** Proficient knowledge of the menu, able to explain food offerings to customers, and answer any questions. Accurately wrote food and beverage orders, entered orders into the system quickly, using appropriate abbreviations and charges. Precisely collect payment for all transactions, maintain accuracy for making change. Properly operate credit card machines. Followed all company safety and sanitation policies and procedures. Focused on customer service and enhancing team member cooperation.  **Chili’s Grill & Bar • San Antonio, TX**  *September 2011 – September 2013*  ***To Go Specialist***  Proficient and knowledgeable of the menu in order to explain offerings to customers, and answer any questions. Accurately wrote food and beverage orders, entered orders into the system quickly, using appropriate abbreviations and charges. Precisely collect payment for all transactions, maintain accuracy for making change. Properly operate credit card machines. Train new team members for this position. Followed company safety and sanitation policies and procedures.  Focused on customer service skills and working within a team. | | |
| Education | | April 2014 – current  **Penn Foster College** *Scranton, Pennsylvania*  Enrolled and pursuing my Veterinary Technician Associate Degree.  This program has full accreditation with the American Veterinary Medical Association (AVMA) through their Committee on Veterinary Technician Education and Activities (CVTEA).    **The Winston Schoo**l  San Antonio, Texas  High School Diploma  May 2011 | | |
| References | | Patty Whitlock has been my boss at Pier 1 Imports in San Antonio for the year that I have been working there. (210)469-3099Samantha Brown was my boss at Pier 1 Imports in Topeka,KS for four months. (785)272-0662Ricky Soto was my boss for almost two years at Chilis in San Antonio. (210)460-8500 | | |